



**Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY  
BENGALURU-560056**

**OFFICE OF THE DEAN (ACADEMIC)**

**MINUTES OF MEETING**

The PEC Meeting (Planning Evaluation Committee) was held on 5<sup>th</sup> March 2022, Saturday at 11.00 am in the Principal's chamber.

Type of Meeting	Academic & Examination
Date & Venue	05 <sup>th</sup> March 2022 at 11.00 A.M in Principal Chamber
Chair Person	Principal
Meeting notice	Emergency meeting (no Prior notice)
Members Present:	<ol style="list-style-type: none"><li>1) M Dr. Meenakshi M, Principal</li><li>2) Dr. K.N Anuradha, Dean (A)-Member Secretary</li><li>3) Dr. Prashanth C.R, Dean (E)</li><li>4) Dr. M. V Vijayakumar, Vice Principal</li><li>5) Dr. Baskaran, HoD MBA</li><li>6) Dr. Ramesh, HoD, ECE</li><li>7) Dr. T. N Raju, HoD, ME</li></ol>
Invited Members	<ul style="list-style-type: none"><li>• HoD (IEM)</li><li>• HoD (CSE)</li><li>• HoD (CV)</li></ul>
Note Taker	Poornima J PA to Dean(Academic)

**AGENDA: Examination 2021-22**

The principal welcomed all the members of PEC for the meeting. During the meeting the following agenda/subjects relating to examination were discussed. With the permission of the Chair, The Dean (Academic) briefed the agenda & presented the letters of students submitted to the exam section.

**SUB 1- Question paper of CMEP/OSHA (2 credit) subject set for 50 marks for 2hours duration and for OSHA is set for 100 marks for 3 hours' duration of SEE Feb/ March 2022.**

As per the decision, taken by the members in the PEC meeting it has been decided to frame the question paper for OSHA/ CMEP (2 credits) for 50 marks & examination duration of 2 hours. The same should be followed from even semester (2021-22). For the present odd semester as per the question paper of OSHA (3 hours exam) can be considered as one time measure and there is no issue with CMEP question paper of odd semester. In future, the exam for all the courses with 2 credits will be conducted for 2 hours' duration. (Descriptive or objective).

The Principal, opined that Dean( E) have the authority to reject the SEE question paper if, the subject code, duration of hours, max marks etc are not correct as per the scheme.

**SUB-2 – Change in exam question paper of subject code CS51 in place of 18CS51 for SEE held on 26/02/2022 at room No. A-406**

Dean (A) presented the following 5 students of 5<sup>th</sup> Sem CSE branch 1DA19CS181, 1DA19CS182, 1DA19CS183, 1DA19CS186, & 1DA19CS187 had received a different question paper of 'SOFTWARE ENGINEERING' with Subject Code CS51 instead of 18CS51 and unknowingly written the exam for the same. The issue is placed for needful action.

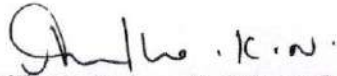
After detailed discussions with the HoD CSE department, the PEC members were of the opinion that syllabus contents of CS51 & 18CS51 were almost same and the students can write CS51 question paper. The answer scripts of all the 5 students shall be considered as it is and shall be valued as per code CS51 scheme for the present semester.

It was also informed to exam section to take care while distributing the correct question papers as per the subject codes allotment to the exam room. Simultaneously, the Invigilator on duty should instruct the students to verify about the subject and subject code and students also to check the question paper during the examination.

**SUB-3 To deliberate and approve valuating paper for EI dept. question paper (18EI51) instead of 18ET51 question paper of SEE 2021-22.**

It was informed to the members that 2 students of 5<sup>th</sup> Semester, ETC Engineering bearing ID [1DA19ET024] & [1DA19ET045] by mistake have written the exam for question paper code 18EI51 of Electronics Instrumentation dept. instead of 18ET51 of Elec. Telecommunication dept. subject paper 'Digital Signal Processing' (Electronics Instrumentation/EI) department.

After detailed discussion, it was decided that it is a student mistake who has not checked the question paper before answering. The answer script of ET students shall be valued under ET department scheme and not under EI department scheme. Henceforth, the Invigilators & students should be cautious while distributing/ selecting the question before writing the exam.



DEAN (ACADEMIC)  
Dean (Academic)  
Dr. Ambedkar Institute of Technology  
Bengaluru-560 056.

  
PRINCIPAL

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PRINCIPAL

Dr. Ambedkar Institute of Technology  
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To: All the members of PEC

Copy to 1. Principal for kind information



**Dr. Ambedkar Institute of Technology, Bengaluru**  
**(An Autonomous Institution affiliated to VTU, Belgaum**  
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**OFFICE OF THE DEAN (ACADEMIC)**

**Meeting No: 02**  
**Dr.AIT/Dean(A)/ 688 /2021-22**

**26.07.2021**

**Minutes of the Meeting of held on 24<sup>th</sup> July 2021**

Type of Meeting	Academic
Date & Venue	24-07-2021, Principal's Chamber
Chair Person	Principal
Note Taker:	Radha H, PA to Dean (Academic)
Meeting Notice	Emergency meeting ( no prior notice)
Members present:	1) Dr. Meenakshi M, Principal 2) Dr. K N Anuradha, Dean (A) 3) Dr. Prashanth C R, Dean (E) 4) Dr. G.V. Jayaramaiah, Dean (R&D) & HOD, EEE 5) Mahesh Kumar, Legal advisor, Dr.AIT

**Meeting Agenda:**

No.	Subject
1	(I)To discuss the letter given by Pradhyumna Raghavendra K S (Temporary register no. 1TU20EPE07) 2 <sup>nd</sup> Semester M.Tech.(Power Electronics, EEE) : letter dated 23-07-2021, and 16-07-2021. (ii) Ref. No. e-mail letter from Registrar's office , VTU, Belagavi dated 19-07-2021, Hon'ble Vice Chancellor's orders dated 11.05 2021

**Discussion Points:**

The Principal opened the meeting by welcoming all the members of the Committee.

The contents of the letter (letter enclosed) given by the student were introduced to the members.

The members, after exchange of ideas and thoughts made the following resolutions:

- As per the VTU letter (Ref. No. 2) Pradhyumna Raghavendra K S is not eligible for the admission to PG Programme of VTU for the academic year 2021-22. In this regard the student shall not be permitted to take the pending examination to be held from 26-07-2021.
- He shall take the pending examination or Makeup exam only by producing the court order.
- The college admission section shall issue a copy of VTU letter to a student.

  
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The vote of thanks was proposed by the Principal

*Shri. K. N.*

**Dean(A)**

**Dean (Academic)**

Dr. Ambedkar Institute of Technology

**To:** ~~Received~~ Committee members.

**Copy to:** The Principal for the information

The Hon'ble Secretary/Managing Trustee, PVPWT, for the information

The Vice Principal for the information

*[Signature]*

**Principal**

**PRINCIPAL**

Dr. Ambedkar Institute of Technology  
Bengaluru-560 056.

*[Signature]*

**PRINCIPAL**

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**Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY  
BENGALURU-560056**

**OFFICE OF THE DEAN (ACADEMICS)**

**MINUTES OF MEETING**

The **PEC** Meeting (Planning & Evaluation Committee) held on 11<sup>th</sup> October 2022, Tuesday at 11.00 am in the Principal's chamber.

Type of Meeting	Academic & Examination
Date & Venue	11-10-2022 at 11.00 A.M in Principal's Chamber
Chair Person	Dr. Meenakshi M, Principal
Meeting notice	Dr.AIT/Dean(A)/204/2022-23 dtd. 10.10.2022
Note Taker	Poornima J, PA to Dean(Academic)
Members Present:	1) Dr. Meenakshi M, Principal, Chairman 2) Dr. K.N Anuradha, Dean (A)-Member-Convener 3) Dr. Prashanth C.R, Dean (E) 4) Dr. M. V Vijayakumar, Vice Principal- 5) Dr. Ramesh.S HoD, ECE 6) Dr. T. N Raju, HoD, ME
Member absent	Dr. Baskaran, HoD, MBA
Invited Member	G.V Jayaramaiah, Dean R &D/HoD (EEE)

**AGENDA: Academic year 2021-22. M.Tech Students Issue:  
To Discuss related to MOOC**

The Principal welcomed all the members of PEC for the meeting and briefed the agenda relating to PG students issue of the Electrical Engg. Department. Further, Principal requested Dean (Academic) to address the student issue.

The Dean (Academic) explained in detail the letters received from the 4<sup>th</sup> semester M.Tech.(Power Electronics) students who have taken/registered the BoS approved MOOC/ NPTEL courses i.e., 'Fundamentals of Semiconductor devices' in 3<sup>rd</sup> sem M.Tech. but failed to complete the NPTEL course during April-2022 and have not registered during June/July 2022 also. As per the regulations they have to complete 3 credit NPTEL course in 3<sup>rd</sup> semester M.Tech programme. Further, she also drew the attention of the members to the 15<sup>th</sup> Academic Council meeting minutes dated 21-07-2018 under

regulations of B.E Honor, where the members have suggested /resolved that MOOC courses can also be evaluated in the college level by giving SEE and convert it into grades.

The Dean (Academic) requested the members for their opinion on the same. After a detailed discussion, the following resolutions have been made;

- 1) The Students of M.Tech. have to register only BOS approved MOOC courses (NPTEL/SWAYAM) in 3<sup>rd</sup> sem M.Tech. as per the regulations.
- 2) If the students fail in MOOC courses, department shall conduct Institute level examination with prior permission of Principal/ Dean (A)
- 3) If the student passes in assignment of NPTEL courses and fails in main exam, then the student can take SEE only.
- 4) If the student fails in assignment of NPTEL courses and also in main exam, then the department shall conduct CIE test and SEE with prior permission of Dean(A)
- 5) The Department has to identify a coordinator for MOOC and he/she is responsible for all the activities related to MOOC.
- 6) The above said resolution is applicable for all the M.Tech programmes of the institute.

*A. H. K. N.*

**DEAN (ACADEMIC)**  
Dean (Academic)

Dr. Ambedkar Institute of Technology  
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*[Signature]*  
**PRINCIPAL**  
PRINCIPAL

Dr. Ambedkar Institute of Technology  
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To: All the members of PEC

Copy to 1. Principal for kind information.

*[Signature]*  
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**Dr. K. N. Anuradha, Dean (A)**

**Dr.AIT/Dean(A)/738 /2021-22**

**24.08.2021**

**Minutes of the first PEC Meeting held on 23<sup>rd</sup> August 2021**

Type of Meeting	Academic and Examination
Date & Venue	23-08-2021, at 2.30 P.M in Principal's Chamber
Chair Person	Principal
Note Taker	Radha H, PA to Dean (Academic)
Meeting Notice	Dr.AIT/Dean(A)/730/2021-22, dated: 23-08-2021
Members present:	1) Dr. Meenakshi M, Principal 2) Dr. M V Vijayakumar , Vice-Principal 3) Dr. K N Anuradha, Dean (A) 4) Dr. Prashanth C R, Dean (E) 5) Dr. Ramesh S, HOD, ECE 6) Dr. Baskaran, HOD, MBA
Member absent:	Dr. T. N. Raju

**Meeting Agenda:**

No.	Subject
1	Students issues: Academic and examinations

**Discussion Points:**

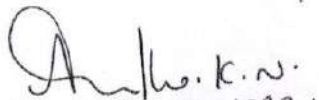
At the outset Principal welcomed all the members of PEC and briefed about the activities and functions of PEC and said that PEC takes care of academic and examination related issues of students of our institute. Principal further asked Dean (E) to address the student issues.

- Dean (E) said that six students have given letter asking for the photocopy of the makeup examination answer scripts (18MEE02, CV71) and for challenge valuation. Further he stated that there is no provision to issue the photocopy of the makeup examination answer scripts.
- Principal reciprocated that such rules are not stated in the academic regulations of our Institute and Dean (A) also confirmed the same.
- Vice-Principal asked the Dean (E), the reason for not issuing makeup examination answer scripts to the students. Dean (E) said that it is practiced in examination section as makeup examination is the 2<sup>nd</sup> chance for the students. Dr. Baskaran, member PEC said that for a student who is under 'I' grade should be treated as a fresh and requested to extend the same rule to issue photo copy of answer scripts and challenge valuation for the students taking makeup examination .

  
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- After the detailed discussion it was decided to issue photocopy of the answer scripts of makeup examination for the six students and it shall be extended to all the students in future and the student shall apply for challenge valuation also.
- Dean (A) informed the Dean (E) to announce for challenge valuation for makeup examination through circular.
- The HoD/Chairman, BOE shall identify two external subject experts for challenge valuation of answer scripts.
- Dean (A) explained one issue related to a student belonging to Civil department. A student presently studying in 4<sup>th</sup> semester requested for online practical CIE in two subjects viz. Concrete Technology & CAD as she is suffering from post COVID-19 symptoms. After the detailed discussion all the members agreed for online CIE (proctored).

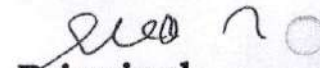
  
**Dean (A)** 2518721

**Dean (Academic)**

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Bengaluru-560 056.

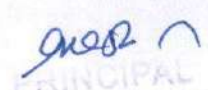
**To:** All the members of PEC

- Copy to:**
1. Principal for kind information
  2. Hon'ble Secretary, PVPWT for kind information
  3. Mentor for kind information

  
**Principal**

**PRINCIPAL**

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Dr. AIT | Dean(A)/1012 | 2021-22



**Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY  
BENGALURU-560056**

**OFFICE OF THE DEAN (ACADEMIC)**

**MINUTES OF MEETING**

Minutes of the PEC Meeting (Programme Evaluation Committee) held on 19th February 2022, Saturday.

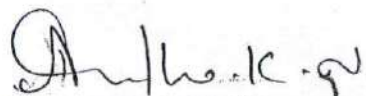
Type of Meeting	Academic and Examination
Date & Venue	19/02/2022, 11.00 A.M in Principal Chamber
Chair Person	Principal
Meeting notice	Emergency meeting (no Prior notice)
Members Present:	1) Dr. Meenakshi M, Principal 2) Dr. K.N Anuradha, Dean (A) 3) Dr. Prashanth C.R, Dean (E) 4) Dr. M. V Vijayakumar, Vice Principal 5) Dr. Baskaran, HoD MBA 6) Dr. Ramesh, HoD, ECE 7) Dr. T. N Raju, HoD, ME
Note Taker	Poornima J PA to Dean(Academic)
Meeting Agenda:	To discuss the letter given by student Yashaswini, ID(19CS190) 5 <sup>th</sup> Sem, CSE dated 17 <sup>th</sup> February 2022 requesting to write CIE-3 makeup exam.

At the Outset, the Principal welcomed all the members of PEC and briefed about the importance and activities of PEC which is related to student issue. Further, Principal asked Dean (Academic) to address the student issue.

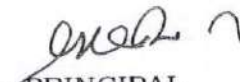
- Dean (Academic) explained that student Yashaswini, bearing ID (19CS190) 5<sup>th</sup> Semester, of CSE department has not written the CIE-2 and CIE-3 of Placement Training Course (18HS55) held on 7<sup>th</sup> Feb 2022 due to health issues-(Pneumonia COVID-19). Whereas, she has attended CIE-1 and has scored 17 marks. The Student was in isolation up to 9<sup>th</sup> Feb 2022. On 10<sup>th</sup> Feb 2022 she has attended the Lab Test during that time, she was not aware of CIE-2 & CIE-3 exam which had already been held on 7<sup>th</sup> Feb 2022 due to lack of information which has been misled by the concerned department

Placement Coordinator. Now, after a week of examination she has given a letter on 17<sup>th</sup> Feb 2022 requesting for makeup exam of CIE-3.

- The members after detailed discussion and verification of her academic records/performance from her Mentor found to be good. It was decided to consider the student case on grounds of medical issue and as one-time measure permit the student to write CIE-3.
- Further, Dean (Aca) presented one issue relating to 3<sup>rd</sup> semester scheme under 160 credits whether to retain the soft skill course offered by HSS department. The members felt it needs lot of deliberation. It was decided to discuss this agenda in the next HoDs meeting.



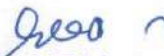
DEAN (ACADEMIC)  
Dean (Academic)  
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Bengaluru-560 056.



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To: All the members of PEC

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**Dr. Ambedkar Institute of Technology, Bangalore**  
(An Autonomous Institution Affiliated to VTU Belgaum)  
**Planning and Evaluation Committee**

No:Dr.AIT/Dean/ 1717/18-19

Date: 08.03.2019

The Planning and Evaluation Committee meeting held on 08.03.2019 in the Principal's chamber at 03.00 pm to discuss the following agenda:

**Agenda**

1. Student request from MCA department regarding awarding of I grade.
2. Any other matter

**Members Present**

1	Dr.C.Nanjundaswamy,	Principal
2	Dr G. Rajendra,	HOD, IEM & COE
3	Dr B. Shivakumaraswamy,	HOD, CV
4	Dr Siddaraju,	HOD, CSE
5	Dr Baskaran,	HOD, MBA
6	Dr C.E. Nanjundppa	HOD, Mathematics
7	Dr M. Meenakshi,	Dean (Academic)

**Member Absent:**

1	Dr K.J. Shanthi.	HOD, ML
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**Minutes:**

Principal, Chairman PEC, welcomed the members for the meeting, and informed Dean to present the agenda of the meeting to the members.

**Agenda 1:** Student request from MCA department regarding awarding of I grade:

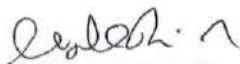
Dean (A) deliberated that the student of III semester MCA department, by name Chaitra.S, Bearing USN: 1DA18MCA61 is requested for providing 'I' grade for the odd semester examination conducted during Feb - 2019. The student was absent for the Five subjects (MCA31, MCA32, MCA33, MCA34, MCA35) due to Sevier health condition and the result is declared as 'AB'. Now the students is given a letter on 05.03.2019 requesting for the awarding of 'I' grade and permission to appear for makeup examination for all the above mentioned subjects.


The members discussed at length regarding regulation for awarding the 'I' grade to the students absenting for the examination. And all were in an opinion that student request for the award of 'I' grade is genuine but it is not submitted in time.


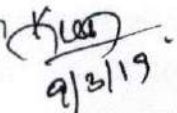
  
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After lengthy discussion it is resolved to permit her to take up makeup examination under 'I' grade, by treating as special case. However it is resolved to announce the result only after getting the approval from academic council during the forthcoming academic council meeting. Student is permitted to write the makeup examination only by taking an undertaking from the student signed by parents, mentor and HOD mentioning that, she is eligible to receive the makeup examination result only after getting approval from the Academic Council. Till then the result will be withheld.

Chairman concluded the meeting with vote of thanks.

  
 Dean (Academic)  
 Dean (Academic)  
**Dr. Ambedkar Institute of Technology**  
 Bangalore - 560 056.  
 Copy W/cs to :

  
 Principal  
 Principal  
 Dr. Ambedkar Institute of Technology  
 Bangalore - 560 056

1. All Members
2. Controller of Examinations 
3. Honorable secretary, PVPWT, for information   
9/3/19

MCA - 9/3/19

PS - 9/3/19

ML - 9/3/19

CU - 


S - 9/3

MBA - 9/3/19

Mats - Hartwa

Dean -

IEM - 

COE - 

  
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Dr. AMBEDKAR INSTITUTE OF TECHNOLOGY, BENGALURU – 560056

(An Autonomous Institution Affiliated to Visvesvaraya Technological University, Belagavi)

OFFICE OF THE DEAN (EXAMINATIONS)

Ref: Dr.AIT/D (E)/ 568 /2022-23

Date: 5 – 1 – 2023

Criterion	II	Teaching Learning and Evaluation
Key Indicator	2.5	Evaluation Process and Reforms
Metric	2.5.2	Average percentage of revaluation/ challenge valuation applications received from total number of students appeared in the examinations during the last five years.

DECLARATION

This is to certify that the table shown below is the information regarding the Average percentage of revaluation/ challenge valuation applications received from total number of students appeared in the examinations during the last five years.

2021 - 22			
Programmes	Total number of students registered for the exam for Odd, Even, Summer Semester	Number of revaluation/ Challenge Valuation applications	Percentage
Aeronautical Engg	147	12	8.16
Civil Engg,	1039	98	9.43
Mechanical Engg,	1397	156	11.16
Industrial Engg and Management,	323	22	6.81
Electrical and Electronics Engg	520	25	4.80
Electronics and Instrumentation Engg,	491	27	5.49
Electronics and Communication Engg,	1639	102	6.22
Electronics and Telecommunication Engg,	498	34	6.82
Computer Science and Engineering,	1817	112	6.16
Information and Science and Engg,	574	29	5.05
Medical Electronics Engg,	157	12	7.6

  
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2020 - 21			
Programmes	Total number of students registered for the exam for Odd, Even, Summer Semester	Number of revaluation/ Challenge Valuation applications	Percentage
Aeronautical Engg	54	0	0
Civil Engg,	1223	29	2.37
Mechanical Engg,	1638	9	0.54
Industrial Engg and Management,	403	7	1.73
Electrical and Electronics Engg	640	3	0.46
Electronics and Instrumentation Engg,	534	12	2.24
Electronics and Communication Engg,	1773	13	0.73
Electronics and Telecommunication Engg,	587	5	0.85
Computer Science and Engineering,	2034	25	1.22
Information and Science and Engg,	548	-	-
Medical Electronics Engg,	220	3	1.36

  
 Dean (Examinations)  
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 Bengaluru - 560 056.

  
 Principal  
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2019 - 20			
Programmes	Total number of students registered for the exam for Odd, Even, Summer Semester	Number of revaluation/ Challenge Valuation applications	Percentage
Civil Engg,	1137	44	3.86
Mechanical Engg,	1564	64	4.09
Industrial Engg and Management,	420	26	6.19
Electrical and Electronics Engg	596	13	2.18
Electronics and Instrumentation Engg,	496	41	8.26
Electronics and Communication Engg,	1700	68	4
Electronics and Telecommunication Engg,	543	37	6.81
Computer Science and Engineering,	1938	71	3.66
Information and Science and Engg,	563	10	1.77
Medical Electronics Engg,	187	5	2.67


  
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2018 - 19			
Programmes	Total number of students registered for the exam for Odd, Even, Summer Semester	Number of revaluation/ Challenge Valuation applications	Percentage
Civil Engg,	1193	26	2.17
Mechanical Engg,	1676	28	1.67
Industrial Engg and Management,	455	20	4.39
Electrical and Electronics Engg	597	8	1.34
Electronics and Instrumentation Engg,	489	22	4.49
Electronics and Communication Engg,	1691	27	1.59
Electronics and Telecommunication Engg,	531	10	1.88
Computer Science and Engineering,	1962	51	2.59
Information and Science and Engg,	576	5	0.86
Medical Electronics Engg,	173	3	1.73

  
 Dean (Examinations)  
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2017 - 18			
Programmes	Total number of students registered for the exam for Odd, Even, Summer Semester	Number of revaluation/ Challenge Valuation applications	Percentage
Civil Engg,	1204	27	2.24
Mechanical Engg,	1742	24	1.37
Industrial Engg and Management,	512	13	2.53
Electrical and Electronics Engg	554	3	0.54
Electronics and Instrumentation Engg,	503	7	1.39
Electronics and Communication Engg,	1686	12	0.71
Electronics and Telecommunication Engg,	555	6	1.08
Computer Science and Engineering,	1906	32	1.67
Information and Science and Engg,	541	8	1.47
Medical Electronics Engg,	159	1	0.62

  
 Dean (Examinations)  
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 Dr. Ambedkar Institute of Technology  
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 Bengaluru - 560 056.

  
 Principal  
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